

APPENDIX ELECTORAL REGULATIONS PARTICIPATION COUNCIL GERRIT RIETVELD ACADEMIE

Article 1 - Electoral rules for participation

1. These regulations lay down detailed rules with regard to elections and their organisation for the benefit of the Gerrit Rietveld Academie's Participation Council established at the academy (the MR).
2. The organisation of the election of MR members shall be the responsibility of the MR.
3. The Electoral Regulations provide for the establishment of an Election Committee charged with preparing, organising and ensuring a proper election process (the Election Committee).
4. The MR determines the composition, working method, and powers of the Election Committee as well as the way in which objections to decisions of the Election Committee are decided.
5. The MR Elections are held annually.
6. If no seats become vacant in a year, no elections will be held. The MR informs the Gerrit Rietveld Academie Executive Board (the Executive Board) of this.

Article 2 - Announcement of elections

1. The Election Committee, after consultation with the Executive Board, shall determine the dates on which elections are to be held and the times of commencement and termination of voting.
2. The Election Committee, in cooperation with the entire MR, shall announce the election dates to the entire organisation as soon as possible after their determination. There shall be at least 12 weeks between making this announcement and the date on which the election is held.

Article 3 - Candidacy

1. Nomination for the MR is done by written application as a candidate to the MR. This can be done from the time the elections are announced until six weeks before the elections. The Election Committee provides information to the community on how to apply as a candidate.
2. The Election Committee shall issue a dated proof of receipt of the nomination.
3. The Election Committee examines as soon as possible whether the candidate meets the requirements of the right to stand for election and the Gerrit Rietveld Academie Participation Council Regulations (the Participation Council Regulations).
4. The Election Committee shall declare invalid any nomination that does not meet the requirements referred to in the previous paragraph and shall immediately notify the person concerned in

- writing, giving reasons. The candidate shall be given the opportunity to rectify any omission within four working days.
- Members of the Executive Board and the secretary of the Executive Board may not join the MR.

Article 4 - Electoral list

- The Election Committee shall draw up two electoral lists for the bachelor and master together, one for the staff and one for the students of the Gerrit Rietveld Academie (the GRA). On the electoral lists, the names of the candidates are arranged alphabetically. For each candidate, it is indicated what their position is within the GRA, or what programme they are following. The MR officially adopts the electoral list.
- The electoral lists will be announced by the MR to the Executive Board, staff and students no later than four weeks before the election date. (This means that the Election Committee has two weeks to prepare and have the list determined and announced).
- The Election Committee determines whether there will be campaigning or presentation and in what manner. The candidates will be informed by the Election Committee in good time.
- The election campaign or presentation will take place during the two weeks prior to the elections.
- Elections shall be held during one working week.
- If there are no more candidates for elections to the MR than there are seats to be filled, no elections will take place and the admitted candidates will be elected.
- The Executive Board will be informed in a timely manner.

Article 5 - Right to vote and stand for election

- Active suffrage: students enrolled in the GRA are eligible to vote, with the exception of exchange students. Employees listed in the active directory of the GRA are eligible to vote.
- Passive suffrage: students registered with the GRA may stand for election, with the exception of exchange students. Employees listed in the active directory of the GRA may stand for election if they have an employment contract with the GRA. Self-employed persons are thus not eligible for election.
- Articles 5.1 and 5.2 apply provided the other conditions for MR membership are met.

Article 6 - Voting method

- The election of members of the MR shall take place by secret ballot and in writing on the basis of electoral lists determined and published by the Electoral Commission and MR.
- Within their constituency, students can each cast one vote for a candidate from the student section and employees can each cast one vote for a candidate from the employee section.

3. A person entitled to vote always casts their vote personally and cannot authorise a third party to do so.
4. During the electronic election period, each eligible voter shall cast their vote through the GRA network on the site on which the MR electronic election is posted.
5. If the Election Committee establishes irregularities in the voting, it shall immediately and before determining the result notify the MR and the Executive Board (respectively the director) who shall take measures aimed at rectifying the irregularities.

Article 7 - Adoption and publication

1. The relevant Election Committee shall determine the number of valid votes for each candidate as soon as possible after the end of voting.
2. Ballot papers are invalid if they:
 - a. have not been authenticated by or on behalf of the MR;
 - b. do not clearly show the choice of the person entitled to vote;
 - c. cast more than one vote for the MR; or
 - d. include notes other than the designation of elected candidates.
3. The candidates who have successively gathered the highest number of votes are elected.
4. If there are multiple candidates who have gathered an equal number of votes for the last seat(s) to be filled, the decision shall be taken by drawing lots.
5. The results of the election shall be determined by the Election Committee and shall be announced in full and in writing to the Executive Board, staff and students immediately after the count. The ballot papers used will be kept by the MR in a sealed envelope for at least three months. If the elections took place by electronic ballot, a written printout of the electronic ballot will be kept by the MR in a sealed envelope for at least three months.

Article 8 - No elections

1. No election will take place for the employee section if the number of candidates is equal to or lower than the number of empty seats for employees. The candidates put forward will be deemed to have been elected.
2. If fewer candidates are put forward for the number of seats intended for employees than there are seats to be filled in the MR for the employees, the remaining seats intended for staff will remain vacant in the next term of office.
3. No election shall take place for the students if the number of candidates is equal to or lower than the number of empty seats for students. The candidates put forward will be deemed to have been elected.

4. If there are fewer candidates for the number of seats intended for students than there are seats to be filled in the MR for the students, the remaining seats intended for students will remain vacant in the next term of office.

Article 9 - Termination of membership

1. Membership of the MR ends:
 - a. by the expiration of the term of office referred to in article 6 of the Participation Council Regulations;
 - b. by termination of enrolment as a student or employment or assignment agreement with the GRA;
 - c. by resigning as a member at their own request;
 - d. by a reasoned decision of the MR if a member of the MR is in serious breach of membership. The reasoned decision shall be taken by at least a two-thirds majority of the members in office, excluding the member concerned, and not until the member concerned has been notified in writing of the intention and given the opportunity to express their views.
 - e. In case of transfer to a position or department other than the one for which one was elected, this will be taken into account at the next election.

Article 10 - Interim vacancy

1. A seat in the MR becomes vacant prematurely when the member's membership is terminated, as referred to in Article 9.
2. In the event of an interim vacancy in the MR, the MR appoints as successor to the member in question the candidate who, according to the results of the most recently held election, is the first to qualify for this position. Lots will be drawn if there are more candidates with an equal number of votes for the vacancy.
3. The appointment shall be made within one month of the emergence of the vacancy.
4. If no successor as referred to in the second paragraph of this article is available, the chair and the MR members will informally search for a suitable candidate in consultation with the outgoing member.
5. The MR communicates the appointment of an interim member to the Executive Board, the staff and students of the GRA and the candidate concerned.

Article 11 - Abbreviated election procedure

1. A shortened election procedure is possible in case of by-elections. This occurs when at least three of the seven seats of students and staff in the MR remain vacant.
2. There is a period of at least three weeks between the date on which the MR notifies the Executive Board, staff and students

that by-elections will be held as well as the date on which the election is held.

3. Nominations for the MR shall be made by written application, at least one and no more than three weeks before the election date.
4. The electoral list shall be announced by the MR to the Executive Board, staff and students no later than three days before the election date.

Article 12 - Objections

1. Any person concerned may lodge an objection with the MR against a decision of the MR related to what is laid down in the regulations.
2. The MR informs the Executive Board of the objection.
3. The MR will decide on the objection as soon as possible, making any necessary provisions.
4. The Election Committee shall decide in cases not provided for in the regulations.

These regulations may be cited as 'Electoral regulations Participation Council'.